

*Windward
Community Development District*

Agenda

May 16, 2018

AGENDA

Windward

Community Development District

135 W. Central Blvd., Suite 320, Orlando, FL 32801

Phone: 407-841-5524 – Fax: 407-839-1526

May 11, 2018

Board of Supervisors
Windward
Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Windward Community Development District will be held **Wednesday, May 16, 2018 at 2:00 p.m. at West Osceola Branch Library, 305 Campus Street, Kissimmee, FL 34747**. Following is the advance agenda for the meeting:

Board of Supervisors Meeting

- I. Roll Call
- II. Public Comment Period
- III. Approval of Minutes of April 18, 2018 Meeting
- IV. Discussion on Bond Financing
- V. Consideration of Resolution 2018-03 Approving the Proposed Budget for Fiscal Year 2019 and Setting a Public Hearing
- VI. Appointment of Audit Committee and Chairman
- VII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - i. Balance Sheet and Income Statement
 - ii. Consideration of Funding Request #9
 - iii. Presentation of Number of Registered Voters – 0
- VIII. Other Business
- IX. Supervisors' Requests
- X. Adjournment

Audit Committee Meeting

- I. Roll Call
- II. Public Comment Period
- III. Audit Services
 - A. Approval of Request for Proposals and Selection Criteria
 - B. Approval of Notice of Request for Proposals for Audit Services
 - C. Public Announcement of Opportunity to Provide Audit Services
- IV. Adjournment

The second order of business of the Board of Supervisors meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the approval of the minutes of the April 18, 2018 meeting. The minutes are enclosed for your review.

The fourth order of business is discussion on bond financing. This is an open discussion and no back-up is provided.

The fifth order of business is the consideration of Resolution 2018-03 approving the proposed budget for Fiscal Year 2019 and setting a public hearing. Once approved, the budget will be transmitted to the governing authorities at least 60 days prior to the final budget hearing. A copy of the Resolution and proposed budget are enclosed for your review.

The sixth order of business is the appointment of the Audit Committee and Chairman. There is no back-up material.

Section C of the seventh order of business is the District Manager's Report. Section 1 includes the balance sheet and income statement for your review. Section 2 is the consideration of funding request #9. A copy of the funding request with supporting documentation is enclosed for your review. Section 3 is the presentation of the number of registered voters within the boundaries of the district. A copy of the letter from the Osceola County Supervisor of Elections is enclosed for your review.

Following the adjournment of the Board of Supervisor's meeting, there will be a meeting of the Audit Committee to approve the Request for Proposals and selection criteria, and approve the notice of RFP for auditing services. Enclosed for your review are copies of the RFP, selection criteria, and RFP notice.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



Jason Showe
District Manager

Cc: Jan Carpenter, District Counsel
Brett Sealy, Underwriter
Mike Williams, Bond Counsel
David Kelly, Interim Engineer
Darrin Mossing, GMS

Enclosures

BOARD OF SUPERVISORS MEETING

MINUTES

MINUTES OF MEETING
WINDWARD
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Windward Community Development District was held Wednesday, April 18, 2018 at 2:00 p.m. in the West Osceola Branch Library, 305 Campus Street, Kissimmee, Florida.

Present and constituting a quorum were:

John Kassik	Chairperson
Jimmy Clark	Vice Chairman
Walter Beeman	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Andrew d'Adesky	District Counsel
Jeffery Grant	Poulos & Bennett
Justin Rowan	MBS Capital Markets
Brian Smith	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the March 21,
2018 Meeting**

On MOTION by Mr. Beeman seconded by Mr. Kassik with all in favor the minutes of the March 21, 2018 meeting were approved as presented.
--

FOURTH ORDER OF BUSINESS

Financing Matters

A. Presentation of Supplemental Engineer's Report

Mr. Grant stated the report outlines the improvements that have been funded to date and the improvements that are under contract. The total amount of that is \$9,276.732.

Mr. d'Adesky stated the type of improvements are roadways, stormwater, reclaimed, potable, wastewater, landscape, hardscape, undergrounding of electric and professional fees.

Mr. Rowan asked does the \$9.3 million represent all the costs associated with Tracts C&D?

Mr. Grant stated yes.

Mr. Rowan asked are all of those completed improvements or of the \$9.3 million there is additional work to be completed?

Mr. Grant stated it is work that has been completed and work currently under contract but has not been constructed.

Mr. Rowan stated the bonds will finance a portion of that and acquire at that time improvements that have been completed to date at the time of the bond issuance.

B. Presentation of Supplemental Assessment Methodology

Mr. Showe stated the supplemental assessment methodology is in substantial form to what we did as the master. We made some changes to reflect the smaller bond issue as well as tying up some of the dollar amounts and product types. We go through the same assessment process and lay out the Phase 1 assessments, tie into the engineer's report, lay out what we expect the bonds to be issued and take that debt in annual amounts and lay out over the Phase 1 products, which is on Table 6 that shows the projected annual assessments.

Mr. Beeman stated the debt service is a little less on the 45s than on the 50s. Is that a conscious effort to make the 45s a little cheaper than the 50s?

Mr. Showe responded I will double check that. I think based on the developer recommendation the 50 was supposed to be a little higher.

Mr. Rowan stated I think the intent was all the single-family have the same assessment because the 45s and 50s were so close in size. You did point out something on the table that might be a typo, the net annual assessment and the gross should be correlated so there should be the same for the 45s and 50s.

Mr. Showe stated we will tighten those up.

Mr. Rowan stated for the record the 241 units represent the units planned within Tract C & D and that is how we will be sizing this first bond issuance. Initially the assessments will be levied

over all the property in the District and once the 241 lots are platted the assessments will attach to all of those lots.

Mr. Beeman asked are they going to be 30 year bonds?

Mr. Rowan stated the A1s will be 30 year bonds, the A2s will be pay down bonds, seven year bonds. They will be issued at the same time and ultimately by the time there are homeowners within all of Tract C & D the A2 will have been paid down.

Mr. Beeman stated I'm just curious, you are showing the interest rate for a seven year bond and 30 year bond the same.

Mr. Rowan over the past couple of years, historically there was a differential in the interest rate due to a shorter maturity on the A2 bonds but as the market has recovered since 2013 the way bond investors view the additional leverage today is that pretty much it is the same credit so both the A1s and A2s result in the same interest rate, which is a higher interest rate so there is no benefit today from having a shorter duration because the additional leverage is on the same lots.

Mr. d'Adesky stated we will bring back a finalization resolution to the Board to bring assessments in line with the price they are actually issued and along with that we will have a revised methodology with the actual numbers.

Mr. Rowan stated the numbers in here are represented for illustrated purposes and estimates but we will ultimately come back with the final pricing.

Mr. Beeman asked when are you looking at issuing?

Mr. Rowan stated I think at the direction from the developer the targeted bond issuance date is in June so after these reports are adopted in form today we will continue preparing the necessary documentation and getting ready for the bond issuance. At the May Board Meeting we intend to present a delegation resolution, which will approve an offering memorandum associated with the documents and trust indenture and approval of the pricing of the bonds within certain parameters. Our target will be to start marketing the bonds shortly after the May Board Meeting with anticipation of closing in conjunction with the June Board Meeting.

<p>On MOTION by Mr. Beeman seconded by Mr. Clark with all in favor the Supplemental Engineer's Report and Supplemental Assessment Methodology Report were approved in substantial form subject to amendments as stated.</p>

FIFTH ORDER OF BUSINESS

Consideration of Windward Irrigation Cost Sharing Agreement with HOA

Mr. Showe stated we discussed this agreement at the last meeting and had Counsel draft an agreement that lays out a method for us to split the costs with the HOA for their water usage. The CDD will get the bill and we will split that bill with the HOA and invoice them for their usage.

Mr. d'Adesky stated it is based on actual use not 50/50. It is a standard form cost sharing agreement.

On MOTION by Mr. Beeman seconded by Mr. Kassik with all in favor the irrigation cost sharing agreement with the HOA was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. d'Adesky stated we will be working on the documents related to the bond issuance.

B. Engineer

There being none, the next item followed.

D. Manager

i. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

ii. Consideration of Funding Requests #6 - #8

On MOTION by Mr. Beeman seconded by Mr. Kassik with all in favor funding requests #6 – #8 were approved.

iii. Field Operations

Mr. Smith stated all the contractors are performing well.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

There being none,

On MOTION by Mr. Beeman seconded by Mr. Kassik with all in favor the meeting adjourned at 2:11 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V

RESOLUTION 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WINDWARD COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Windward Community Development District ("**District**") prior to June 15, 2018, a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("**Fiscal Year 2018/2019**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WINDWARD COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 15, 2018

HOUR: 2:00 p.m.

LOCATION: West Osceola Branch Library
305 Campus Street
Kissimmee, FL 34747

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Osceola County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

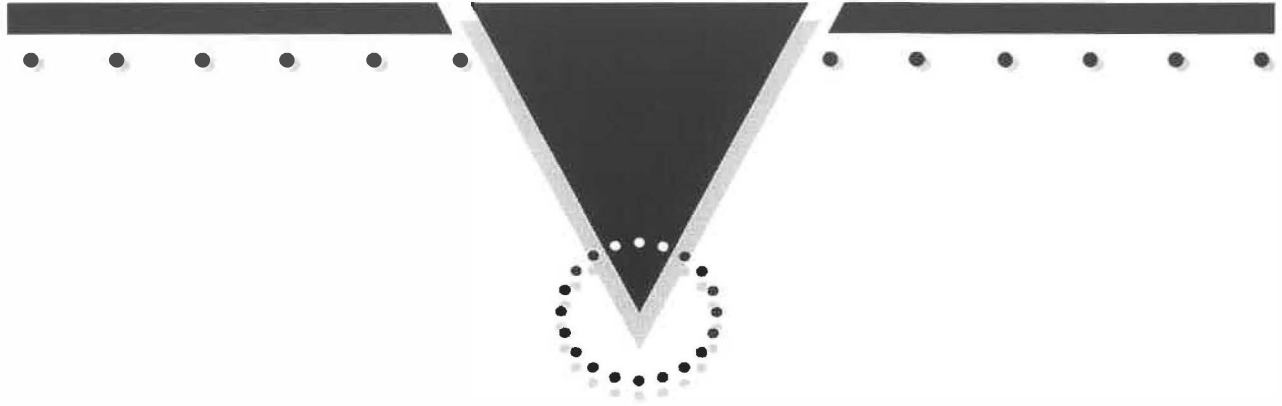
PASSED AND ADOPTED THIS 16th DAY OF MAY, 2018.

ATTEST:

**WINDWARD COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____



**Windward
Community Development District**

**Proposed Budget
FY 2019**



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1 General Fund

2-6 General Fund Narrative

Windward

Community Development District

Fiscal Year 2019
General Fund

Description	Adopted Budget FY2018	Actual Thru 4/30/18	Projected Next 5 Months	Total Thru 9/30/18	Proposed Budget FY2019
Revenues					
Assessments	\$0	\$0	\$0	\$0	\$312,227
Developer Contributions	\$93,327	\$88,510	\$83,655	\$172,165	\$0
Total Revenues	\$93,327	\$88,510	\$83,655	\$172,165	\$312,227
Expenditures					
Administrative					
Supervisors Fees	\$4,800	\$1,000	\$1,800	\$2,800	\$4,800
FICA Expense	\$367	\$77	\$138	\$214	\$367
Engineering	\$12,000	\$0	\$5,000	\$5,000	\$12,000
Attorney	\$25,000	\$3,860	\$3,140	\$7,000	\$25,000
Arbitrage	\$0	\$0	\$0	\$0	\$450
Dissemination	\$0	\$0	\$0	\$0	\$3,500
Annual Audit	\$0	\$0	\$0	\$0	\$5,000
Trustee Fees	\$0	\$0	\$0	\$0	\$5,000
Assessment Administration	\$0	\$0	\$0	\$0	\$5,000
Management Fees	\$35,000	\$20,417	\$14,583	\$35,000	\$35,000
Information Technology	\$600	\$350	\$250	\$600	\$600
Telephone	\$300	\$0	\$50	\$50	\$300
Postage	\$1,000	\$15	\$30	\$45	\$1,000
Travel Per Diem	\$660	\$162	\$256	\$419	\$660
Printing & Binding	\$1,000	\$98	\$402	\$500	\$1,000
Insurance	\$5,800	\$5,000	\$0	\$5,000	\$5,500
Legal Advertising	\$5,000	\$0	\$5,000	\$5,000	\$2,500
Other Current Charges	\$1,000	\$0	\$250	\$250	\$1,000
Office Supplies	\$625	\$41	\$109	\$150	\$625
Property Appraiser	\$0	\$0	\$0	\$0	\$500
Property Taxes	\$0	\$0	\$0	\$0	\$250
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Administrative Expenses	\$93,327	\$31,195	\$31,008	\$62,203	\$110,227
Operation & Maintenance					
Field Services	\$0	\$0	\$0	\$0	\$15,000
Telephone	\$0	\$0	\$0	\$0	\$3,500
Electric	\$0	\$1,961	\$6,824	\$8,785	\$26,000
Water & Sewer	\$0	\$14,277	\$23,623	\$37,900	\$58,000
Security Building Maintenance	\$0	\$0	\$0	\$0	\$10,000
Landscape Maintenance	\$0	\$18,472	\$15,833	\$34,306	\$48,000
Landscape Contingency	\$0	\$15,109	\$9,891	\$25,000	\$15,000
Property Insurance	\$0	\$0	\$0	\$0	\$6,000
Fountain Maintenance	\$0	\$2,100	\$1,500	\$3,600	\$3,600
Lake Maintenance	\$0	\$0	\$0	\$0	\$6,000
Irrigation Repairs	\$0	\$0	\$0	\$0	\$4,000
Lighting Maintenance	\$0	\$0	\$0	\$0	\$2,500
Monument Maintenance	\$0	\$0	\$0	\$0	\$1,400
Roadway Maintenance	\$0	\$0	\$0	\$0	\$1,500
Contingency	\$0	\$371	\$0	\$371	\$1,500
Operation & Maintenance Expenses	\$0	\$52,291	\$57,671	\$109,962	\$202,000
Total Expenditures	\$93,327	\$83,485	\$88,680	\$172,165	\$312,227
Excess Revenues/(Expenditures)	\$0	\$5,025	(\$5,025)	\$0	\$0

Net Assessment	\$312,227
Collection Cost (6%)	\$19,929
Gross Assessment	\$332,156

Per Unit Projected O&M (530 Units)	\$626.71
Per Unit Estimated Debt Gross	\$960.00
Total CDD Projected Annual Assessments	\$1,586.71

Windward

Community Development District

GENERAL FUND BUDGET

REVENUES:

Special Assessments

The District will levy a non-ad valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

EXPENDITURES:

Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to received \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. The District anticipates 12 meetings per year, with 2 Board members receiving payment for their attendance at each meeting.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisor checks.

Engineering

The District's engineer, Poulos & Bennett, will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review of invoices and requisitions, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel, Latham, Shuker, Eden & Beaudine, LLP, will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Arbitrage

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on any bonds issued. The District anticipates issuing 2018 bonds.

Windward
Community Development District
GENERAL FUND BUDGET

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

Trustee Fees

The District will pay annual trustee fees for any bond issued. The District anticipates issuing 2018 bonds.

Assessment Administration

The District has contracted with Governmental Management Services-CF, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

Information Technology

Represents costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

Travel Per Diem

The Board of Supervisors can be reimbursed for travel expenditures related to the conducting of District business.

Windward

Community Development District

GENERAL FUND BUDGET

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's general liability and public officials liability insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc in a newspaper of general circulation.

Other Current Charges

Represents any miscellaneous expenses incurred during the fiscal year such as bank fees, deposit slips, stop payments, etc.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Property Appraiser

Represents a fee charged by Osceola County Property Appraiser's office for assessment administration services.

Property Taxes

Represents a fee charged by the Osceola County Tax Collector's Office for all assessable property within the District.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Field:

Field Services

Provide onsite field management of contracts for the District such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Windward
Community Development District
GENERAL FUND BUDGET

Telephone

Represents estimated costs for telephone services to the guardhouse.

Electric

Represents estimated costs for electrical accounts with Duke Energy for entrance lighting, irrigation meters and other District areas.

Water & Sewer

Represents estimated costs for water & sewer services with Toho Water Authority for fountain, guardhouse, irrigation meters and other District areas.

Security Building Maintenance

Represents estimated costs for any repairs and maintenance to the guardhouse.

Landscape Maintenance

The District will maintain the landscaping within the common areas of the District after installation of landscape material has been completed. The District has contracted with Down to Earth Lawncare II, Inc. for this service.

Description	Monthly	Annual
Landscape Maintenance	\$3,167	\$38,000
Contingency - Future Areas		\$10,000
Total		\$48,000

Landscape Contingency

Represents estimated costs for any additional landscape expenses not covered under the monthly landscape maintenance contract.

Property Insurance

Represents estimated costs for the annual coverage of property insurance. Coverage will be provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Fountain Maintenance

The District will schedule the regularly cleaning and treatment of the fountain maintained by the District. The District has contracted with Resort Pool Services DBA.

Description	Monthly	Annual
Fountain Maintenance	\$300	\$3,600
Total		\$3,600

Windward
Community Development District
GENERAL FUND BUDGET

Lake Maintenance

Represents estimated costs for the maintenance of any ponds and lakes located within the District.

Irrigation Repairs

Represents estimated costs for any repairs to the irrigation system.

Lighting Maintenance

Represents estimated repair and maintenance cost to all lighting fixtures maintained by the District.

Monument Maintenance

Represents estimated costs for any repairs to monuments within the District.

Roadway Maintenance

Represents estimated costs for any sidewalk or roadway maintenance for areas maintained by the District.

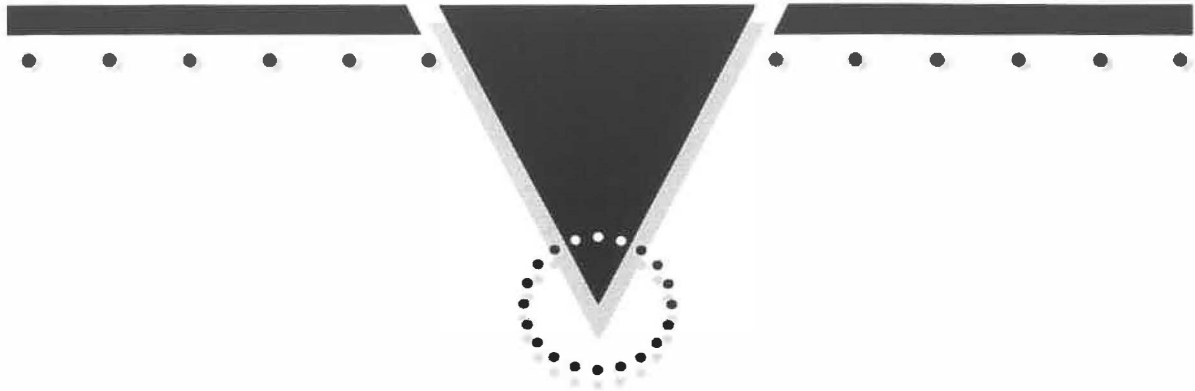
Contingency

Represents any additional field expense that may not have been provided for in the budget.

SECTION VII

SECTION C

SECTION 1



Windward
Community Development District

Unaudited Financial Reporting

April 30, 2018



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4	<u>DEVELOPER CONTRIBUTION SCHEDULE</u>

WINDWARD
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
April 30, 2018

	GENERAL FUND
<u>ASSETS:</u>	
CASH	\$11,995
DUE FROM DEVELOPER	\$19,321
TOTAL ASSETS	\$31,315
<u>LIABILITIES:</u>	
ACCOUNTS PAYABLE	\$19,054
<u>FUND EQUITY:</u>	
FUND BALANCES:	
UNASSIGNED	\$12,261
TOTAL LIABILITIES & FUND EQUITY	\$31,315

WINDWARD

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending April 30, 2018

	PROPOSED BUDGET	PRORATED BUDGET THRU 4/30/18	ACTUAL THRU 4/30/18	VARIANCE
<u>REVENUES:</u>				
DEVELOPER CONTRIBUTIONS	\$93,327	\$54,441	\$88,510	\$34,070
TOTAL REVENUES	\$93,327	\$54,441	\$88,510	\$34,070
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
SUPERVISORS FEES	\$4,800	\$2,800	\$1,000	\$1,800
FICA EXPENSE	\$367	\$214	\$77	\$138
ENGINEERING	\$12,000	\$7,000	\$0	\$7,000
ATTORNEY	\$25,000	\$14,583	\$3,860	\$10,723
MANAGEMENT FEES	\$35,000	\$20,417	\$20,417	(\$0)
INFORMATION TECHNOLOGY	\$600	\$350	\$350	\$0
TELEPHONE	\$300	\$175	\$0	\$175
POSTAGE	\$1,000	\$583	\$15	\$568
INSURANCE	\$5,800	\$5,800	\$5,000	\$800
PRINTING & BINDING	\$1,000	\$583	\$98	\$486
LEGAL ADVERTISING	\$5,000	\$2,917	\$0	\$2,917
OTHER CURRENT CHARGES	\$1,000	\$583	\$0	\$583
OFFICE SUPPLIES	\$625	\$365	\$41	\$323
TRAVEL PER DIEM	\$660	\$385	\$162	\$223
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
<u>FIELD OPERATIONS:</u>				
ELECTRIC	\$0	\$0	\$1,961	(\$1,961)
WATER & SEWER	\$0	\$0	\$14,277	(\$14,277)
LANDSCAPE MAINTENANCE	\$0	\$0	\$18,472	(\$18,472)
LANDSCAPE CONTINGENCY	\$0	\$0	\$15,109	(\$15,109)
FOUNTAIN MAINTENANCE	\$0	\$0	\$2,100	(\$2,100)
MISC. CONTINGENCY	\$0	\$0	\$371	(\$371)
TOTAL EXPENDITURES	\$93,327	\$56,930	\$83,485	(\$26,555)
EXCESS REVENUES (EXPENDITURES)	\$0		\$5,025	
FUND BALANCE - Beginning	\$0		\$7,236	
FUND BALANCE - Ending	\$0		\$12,261	

**WINDWARD
COMMUNITY DEVELOPMENT DISTRICT**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
REVENUES:													
DEVELOPER CONTRIBUTIONS	\$8,144	\$ 3570	\$ 3,401	\$ 14832	\$ 6757	\$ 26174	\$ 25632	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 88510
TOTAL REVENUES	\$ 8144	\$ 3570	\$ 3401	\$ 14832	\$ 6757	\$ 26174	\$ 25632	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 88510
EXPENDITURES:													
ADMINISTRATIVE													
SUPERVISOR FEES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 800	\$ 200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1000
FICA EXPENSE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 61	\$ 15	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 77
ENGINEERING	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
ATTORNEY	\$ 0	\$ 433	\$ 0	\$ 130	\$ 1456	\$ 1840	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3860
MANAGEMENT FEES	\$ 2917	\$ 2917	\$ 2917	\$ 2917	\$ 2917	\$ 2917	\$ 2917	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20417
INFORMATION TECHNOLOGY	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350
TELEPHONE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
POSTAGE	\$ 2	\$ 1	\$ 0	\$ 0	\$ 3	\$ 3	\$ 5	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15
INSURANCE	\$ 5000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5000
PRINTING & BINDING	\$ 0	\$ 3	\$ 0	\$ 0	\$ 0	\$ 67	\$ 28	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 98
LEGAL ADVERTISING	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
OTHER CURRENT CHARGES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
OFFICE SUPPLIES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20	\$ 20	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 41
TRAVEL PER DIEM	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60	\$ 51	\$ 51	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 162
DUES, LICENSES & SUBSCRIPTIONS	\$ 175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 175
FIELD OPERATIONS													
ELECTRIC	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1961	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1961
WATER & SEWER	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1040	\$ 8521	\$ 4717	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 14277
LANDSCAPE MAINTENANCE	\$ 0	\$ 2639	\$ 3167	\$ 3167	\$ 3167	\$ 3167	\$ 3167	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 18472
LANDSCAPE CONTINGENCY	\$ 0	\$ 0	\$ 2522	\$ 0	\$ 0	\$ 3356	\$ 9231	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15109
FOUNTAIN MAINTENANCE	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2100
MISC. CONTINGENCY	\$ 0	\$ 0	\$ 0	\$ 371	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 371
TOTAL EXPENDITURES	\$ 8444	\$ 6343	\$ 8956	\$ 6935	\$ 8993	\$ 23114	\$ 20701	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 83485
Excess Revenues (Expenditures)	(\$ 1000)	\$ 2772	\$ 5555	\$ 7897	\$ 2235	\$ 3060	\$ 4931	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5025

**WINDWARD
COMMUNITY DEVELOPMENT DISTRICT
DEVELOPER CONTRIBUTIONS/DUE FROM DEVELOPER**

FUNDING REQUEST #	PREPARED DATE	PAYMENT RECEIVED DATE	CHECK AMOUNT	TOTAL FUNDING REQUEST	GENERAL FUND PORTION (FY17)	GENERAL FUND PORTION (FY18)	DUE FROM CAPITAL	OVER AND (SHORT) BALANCE DUE
1	4/20/17	6/23/17	\$ 12,900.00	\$ 12,900.00	\$ 12,900.00	\$ -	\$ -	\$ -
2	5/31/17	8/7/17	\$ 4,626.82	\$ 4,626.82	\$ 4,626.82	\$ -	\$ -	\$ -
3	6/15/17	8/17/17	\$ 3,896.69	\$ 3,896.69	\$ 3,896.69	\$ -	\$ -	\$ -
4	7/12/17	8/17/17	\$ 8,873.61	\$ 8,873.61	\$ 8,873.61	\$ -	\$ -	\$ -
5	8/9/17	8/25/17	\$ 4,379.33	\$ 4,379.33	\$ 4,379.33	\$ -	\$ -	\$ -
6	8/25/17	9/15/17	\$ 8,737.52	\$ 8,737.52	\$ 3,737.52	\$ 5,000.00	\$ -	\$ -
7	9/25/17	10/26/17	\$ 3,084.30	\$ 3,084.30	\$ 3,084.30	\$ -	\$ -	\$ -
1	10/24/17	3/12/18	\$ 3,582.92	\$ 3,582.92	\$ 488.75	\$ 3,144.17	\$ -	\$ -
2	11/30/17	3/12/18	\$ 3,570.31	\$ 3,570.31	\$ -	\$ 3,570.31	\$ -	\$ -
3	12/29/17	3/12/18	\$ 4,000.72	\$ 4,000.72	\$ 600.00	\$ 3,400.72	\$ -	\$ -
4	1/31/18	3/12/18	\$ 14,831.96	\$ 14,831.96	\$ -	\$ 14,831.96	\$ -	\$ -
5	2/28/18	4/17/18	\$ 6,757.46	\$ 6,757.46	\$ -	\$ 6,757.46	\$ -	\$ -
6	3/15/18	4/17/18	\$ 12,500.00	\$ 12,500.00	\$ -	\$ 12,500.00	\$ -	\$ -
7	3/31/18	4/17/18	\$ 13,673.80	\$ 13,673.80	\$ -	\$ 13,673.80	\$ -	\$ -
8	4/20/18	4/17/18	\$ 6,311.15	\$ 6,311.15	\$ -	\$ 6,311.15	\$ -	\$ -
9	5/9/18			\$ 22,400.10	\$ -	\$ 22,400.10	\$ -	\$ 22,400.10
DUE FROM DEVELOPER			\$ 111,726.59	\$ 134,126.69	\$ 42,537.02	\$ 91,589.67	\$ -	\$ 22,400.10

TOTAL DEVELOPER CONTRIBUTIONS FY18

\$ 91,589.67

SECTION 2

Windward

Community Development District

FY18 Funding Request #9
May 9, 2018

Payee		General Fund FY2018
1	Down to Earth Inc.	
	Inv# 59063 - Landscape Maintenance - April 2018	\$ 3,166.67
	Inv# 59418 - Annuals Installation - April 2018	\$ 2,680.00
	Inv# 59424 - Mulch Installation - April 2018	\$ 2,745.00
	Inv# 59425 - Plant Replacement Center Median Island - April 2018	\$ 1,317.00
	Inv# 59427 - Plant Replacement Second Boulevard - April 2018	\$ 1,019.00
	Inv# 59428 - Plant Replacement Center Median Islands - April 2018	\$ 450.00
	Inv# 59429 - Plant Replacement Side of Boulevard - April 2018	\$ 1,020.00
2	Duke Energy	
	Inv# 08593 87438MAR18 - 79011 Hanson Bay Place Irrigation - March 2018	\$ 29.22
	Inv# 71969 13422MAR18 - 22771 Antilles Club Drive Irrigation - March 2018	\$ 35.45
	Inv# 82915 19025MAR18 - 79741 Hanson Bay Place Irrigation - March 2018	\$ 34.89
3	Governmental Management Services-CF, LLC	
	Inv# 15 - Management Services - May 2018	\$ 3,079.42
4	Latham, Shuker, Eden & Beaudine, LLP	
	Inv# 80483 - General Counsel - March 2018	\$ 1,840.41
5	Poulos & Bennett	
	Inv# 18-021(2) - Engineering Services - February/March 2018	\$ 894.60
6	Toho Water Authority	
	Inv# 002622453-033087919 - 7900 Four Seasons Odd - April 2018	\$ 4,580.95
	Inv# 002622453-033088619 - 7900 Four Seasons Even Blvd Fountain - April 2018	\$ 26.70
	Inv# 002622453-033088639 - 7900 Four Seasons Odd Blvd Fountain - April 2018	\$ 86.10
	Inv# 002622453-033089609 - 7980 Four Seasons Blvd GH - April 2018	\$ 22.76
7	Walter Beeman	
	Inv# WB041818 - Mileage/Toll Reimbursement - April 2018	\$ 51.23
8	Supervisor Fees April 18, 2018	
	Walter Beeman	\$ 215.30
		\$ 23,294.70

Total: \$ 23,294.70

Please make check payable to:

Windward Community Development District
1412 S. Narcoossee Road
St.Cloud, FL 34771

Wire Funds To:

Windward CDD
SunTrust Bank, NA
ABA#061000104
Acct# 1000193639530
Contact: Kelly Lawler
(407) 237-1072



DOWN TO EARTH

LANDSCAPE & IRRIGATION

A SafeGuard Services Company


RECEIVED
APR 12 2018
BY: _____

Bill To

WINDWARD CDD
C/O GOVERNMENTAL MGMT SVCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

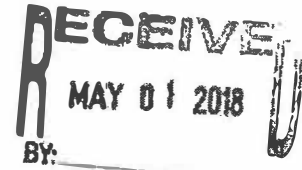
Invoice

Date	Invoice #
4/10/2018	59063

Description	Terms	Project	
	Net 30	WINDWARD CDD	
	Qty	Rate	Amount
** WINDWARD CDD ** MONTHLY MAINTENANCE SERVICE - APRIL * SWS Landscape Maint Apr 8 320.538-468 	1	3,166.67	3,166.67
Total			\$3,166.67

P.O. Box 738 * Tangerine, Florida 32777 * 352-385-7227 * FAX 352-385-7229

www.downtoearthinc.com




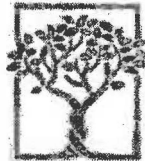
Bill To

Invoice

WINDWARD CDD
C/O GOVERNMENTAL MGMT SVCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

Date	Invoice #
4/15/2018	59418

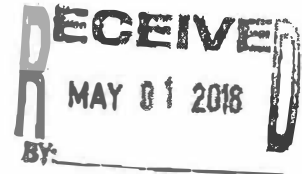
Description	Terms	Project	
	Net 30	WINDWARD CDD	
Description	Qty	Rate	Amount
** WINDWARD CDD **			
WORK COMPLETED - PROPOSAL DATED - 4/11/18 - FOUR SEASONS			
ENTRANCE ANNUAL INSTALLATION - ATTN: BRIAN SMITH			
REMOVAL/REP/ DISPOSAL	1	200.00	200.00
SOIL AMENDMENTS	4	55.00	220.00
4.5" ANNUALS	540	2.00	1,080.00
PODOCARPUS 3 GALLON	62	15.00	930.00
IRRIGATION ADJUSTMENTS TO ACCOMMODATE NEW ANNUAL BEDS	1	250.00	250.00
 #6 hd 320-588-467			
Total			\$2,680.00



DOWN TO EARTH

LANDSCAPE & IRRIGATION

IN THE STATE OF FLORIDA




Bill To

Invoice

WINDWARD CDD
C/O GOVERNMENTAL MGMT SVCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

Date	Invoice #
4/15/2018	59424

Description	Terms	Project	
	Net 30	WINDWARD CDD	
	Qty	Rate	Amount
**WINDWARD CDD ** WORK COMPLETED - PROPOSAL DATED - 4/15/18 - FOUR SEASONS - MULCH INSTALLATION - ATTN: BRIAN SMITH CYPRESS MULCH/CHOCOLATE PER CUBIC YARD  #861 20-578-4617	61	45.00	2,745.00
Total			\$2,745.00



2024.08.15

BY:

Date	Invoice #
4/15/2018	59425

#810
320-538-487

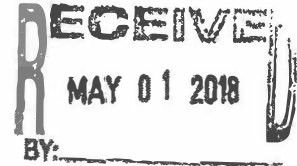
P.O. Box 738 * Tangerine, Florida 32777 * 352-385-7227 * FAX 352-385-7229
www.down2earthinc.com



DOWN TO EARTH

LANDSCAPE & IRRIGATION

Established 1982




Bill To

Invoice

WINDWARD CDD
C/O GOVERNMENTAL MGMT SVCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

Date	Invoice #
4/15/2018	59427

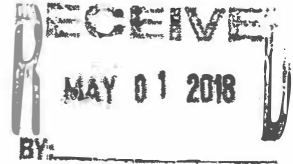
ST. CLOUD, FL 34771	Terms		Project		
	Net 30		WINDWARD CDD		
Description			Qty	Rate	Amount
** WINDWARD CDD **					
WORK COMPLETED - PROPOSAL DATED - 4/15/18 - SECOND BLVD TOWARDS MYSTIC DUNES - REPLACE DEAD/MISSING PLANTS - ATTN: BRIAN SMITH					
CENTER MEDIAN ISLAND					
MAUI IXORA 3 GALLON			15	15.00	225.00
SMALL PLANTER BED ON LEFT OF BLVD					
SOCIETY GARLIC 1 GALLON			64	6.00	384.00
LARGE PLANTER BED ON LEFT OF BLVD					
DWARF IXORA 3 GALLON			24	15.00	360.00
PREP/REMOVAL/DISPOSAL			1	50.00	50.00
					
P-8 hcl 320-538-467					
Total			\$1,019.00		



DOWN TO EARTH

LANDSCAPE & IRRIGATION

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Bill To

Invoice

WINDWARD CDD
C/O GOVERNMENTAL MGMT SVCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

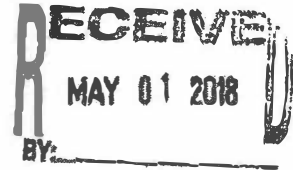
Date	Invoice #
4/15/2018	59428

Description	Terms	Project	
	Net 30	WINDWARD CDD	
	Qty	Rate	Amount
** WINDWARD CDD **			
WORK COMPLETED - PROPOSAL DATED - 4/15/18 - WINDWARD CDD -			
CENTER MEDIAN ISLANDS PAST GUARD SHACK - REPLACE PLANT			
MATERIAL - ATTN: BRIAN SMITH			
NORA GRANT IXORA 3 GALLON	24	15.00	360.00
MAUI IXORA 3 GALLON	1	15.00	15.00
AWABUKI VIBURNUM 3 GALLON (LEFT SIDE OF BLVD)	5	15.00	75.00
			
#860			
320 536 467			
Total			\$450.00



DOWN TO EARTH

LANDSCAPE & IRRIGATION




Bill To

Invoice

WINDWARD CDD
C/O GOVERNMENTAL MGMT SYCD - CFL, LLC
1412 S. NARCOOSSEE RD.
ST. CLOUD, FL 34771

Date	Invoice #
4/15/2018	59429

Description	Terms	Project	
	Net 30	WINDWARD CDD	
	Qty	Rate	Amount
** WINDWARD CDD **			
WORK COMPLETED - PROPOSAL DATED - 4/15/18 - SIDE OF BLVD ENTERING FOUR SEASONS - REPLACE DEAD/DAMAGED/MISSING PLANTS - ATTN: BRIAN SMITH			
RIGHT SIDE OF BLVD ENTERING FOUR SEASONS			
DWARF MAUI IKORA 3 GALLON	16	15.00	240.00
DWARF BOUGAINVILLEA 3 GALLON	30	18.00	540.00
LEFT SIDE OF BLVD ENTERING FOUR SEASONS			
DWARF IKORA 3 GALLON	16	15.00	240.00
			
#8hd 320.578469			
Total			\$1,020.00

**STATEMENT OF ELECTRIC SERVICE**

APRIL 2018



08593 87438

FOR CUSTOMER SERVICE OR
PAYMENT LOCATIONS CALL:
1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:
1-800-222-8477

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHWALL LN
STE 120
MAITLAND FL 32751

SERVICE ADDRESS
79021 HANSON BAY PL.,
IRRIGATION

DUE DATE
APR 27 2018

TOTAL AMOUNT DUE
29.22

NEXT READ
DATE ON OR
ABOUT
MAY 07 2018

DEPOSIT AMOUNT
ON ACCOUNT
100.00

PIN: 944521135

METER READINGS

METER NO. 0033B4885
PRESENT (ACTUAL) 000122
PREVIOUS (ACTUAL) 000117
DIFFERENCE 000005
TOTAL KWH 5

05-1 060 GENERAL SERVICE - NON DEMAND SEC

BILLING PERIOD: 03-06-18 TO 04-05-18 30 DAYS

CUSTOMER CHARGE			11.67
ENERGY CHARGE	5 KWH @	7.204000	.36
FUEL CHARGE	5 KWH @	4.132000	.21
ASSET SECURITIZATION CHARGE	5 KWH @	0.197000	0.01

TOTAL ELECTRIC COST			12.25
GROSS RECEIPTS TAX	#10		.31
COUNTY UTILITY TAX			.99
STATE AND OTHER TAXES ON ELECTRIC	20.83640		1.06

TOTAL CURRENT BILL			14.61
BALANCE FORWARD			14.61

TOTAL DUE THIS STATEMENT

29.22

RECEIVED
MAY 07 2018
BY: _____

Payment of your bill prior to the above due date will avoid a late payment charge of \$5.00 or 1.5%, whichever is greater. If your previous unpaid balance has been paid, please disregard. Have concerns about a possible environmental or regulatory violation involving Duke Energy? You can report it anonymously 24/7 at 1-855-355-7042 or at duke-energy-env.alertline.com. Know what is below. Call before you dig. Always call 811 before you dig. It is the law. Making this free call at least two full business days before you dig gets utility lines marked and helps protect you from injury and expense. Call 811 or visit sunshine811.com.

ENERGY USE

DAILY AVG. USE - 0 KWH/DAY
USE ONE YEAR AGO - 0 KWH/DAY
DAILY AVG. ELECTRIC COST - \$.41

IF_BI_DEF_20180405_215051_3.CSV-1834-000000020

DETACH AND RETURN THIS SECTION

MM 0807184

BILL # 4 OF 29 GRP 1125

Make checks payable to: Duke Energy

ACCOUNT NUMBER - 08593 87438

001994 000000020

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHWALL LN
STE 120
MAITLAND FL 32751

P.O. BOX 1004
CHARLOTTE,
NC 28201-1004

APR 27 2018

TOTAL DUE

29.22

PLEASE ENTER
AMOUNT PAID

085938743850000000292230000000146130000000146130100000000009



STATEMENT OF ELECTRIC SERVICE

APRIL 2018

71969 13422

FOR CUSTOMER SERVICE OR
PAYMENT LOCATIONS CALL:
1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:
1-800-228-0485

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHBALL LN
STE 120
MAITLAND FL 32751

SERVICE ADDRESS
22771 ANTILLES CLUB DR,
IRRIGATION

DUE DATE
APR 27 2018

TOTAL AMOUNT DUE
35.45

NEXT READ
DATE ON OR
ABOUT
MAY 07 2018

DEPOSIT AMOUNT
ON ACCOUNT
100.00

PIN: 944521135

METER READINGS

METER NO. 005415638
PRESENT (ACTUAL) 000044
PREVIOUS (ACTUAL) 000035
DIFFERENCE 000009
TOTAL KWH 9

GS-1 060 GENERAL SERVICE - NON DEMAND SEC
BILLING PERIOD: 03-06-18 TO 04-05-18 30 DAYS

CUSTOMER CHARGE		11.67
ENERGY CHARGE	9 KWH @ 7.204000	.65
FUEL CHARGE	9 KWH @ 4.132000	.37
ASSET SECURITIZATION CHARGE	9 KWH @ 0.197000	0.02

*TOTAL ELECTRIC COST		12.71
GROSS RECEIPTS TAX	#10	.53
COUNTY UTILITY TAX		1.02
STATE AND OTHER TAXES ON ELECTRIC	20516.43	1.10
LATE PAYMENT CHARGE FOR PREVIOUS BILL		5.00

TOTAL CURRENT BILL	20.16
BALANCE FORWARD	15.29

TOTAL DUE THIS STATEMENT

35.45

RECEIVED
MAY 07 2018
BY:

Payment of your bill prior to the above due date will avoid a late payment charge of \$5.00 or 1.5%, whichever is greater. If your previous unpaid balance has been paid, please disregard. Have concerns about a possible environmental or regulatory violation involving Duke Energy? You can report it anonymously 24/7 at 1-855-355-7042 or at duke-energy-env.alertline.com. Know what is below. Call before you dig. Always call 811 before you dig, it is the law. Making this free call at least two full business days before you dig gets utility lines marked and helps protect you from injury and expense. Call 811 or visit sunshine811.com.

ENERGY USE

DAILY AVG. USE - 0 KWH/DAY
USE ONE YEAR AGO - 0 KWH/DAY
DAILY AVG. ELECTRIC COST - 0.42

F_BL_DEF_20180405_218051_3CSV-2018-006000020

DETACH AND RETURN THIS SECTION

MM 0007176

BILL # 28 OF 33 GRP 1125

Make checks payable to: Duke Energy

ACCOUNT NUMBER - 71969 13422

002018 000000020

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHBALL LN
STE 120
MAITLAND FL 32751

P.O. BOX 1004
CHARLOTTE,
NC 28201-1004

DUE DATE

APR 27 2018

TOTAL DUE

35.45

PLEASE ENTER
AMOUNT PAID

719691342230000000354510000000152970000000201640100000000009



STATEMENT OF ELECTRIC SERVICE

APRIL 2018



82915 19025

FOR CUSTOMER SERVICE OR
PAYMENT LOCATIONS CALL:
1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:
1-800-228-8485

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHWALL LN
STE 120
MAITLAND FL 32751

SERVICE ADDRESS
79741 HANSON BAY PL,
IRRIGATION

DUE DATE TOTAL AMOUNT DUE
APR 27 2018 34.89

NEXT READ DEPOSIT AMOUNT
DATE ON OR ON ACCOUNT
ABOUT
MAY 07 2018 100.00

PIN: 944521135

METER READINGS

METER NO. 005427067
PRESENT (ACTUAL) 000035
PREVIOUS (ACTUAL) 000026
DIFFERENCE 000007
TOTAL KWH 7

GS-1 060 GENERAL SERVICE - NON DEMAND SEC

BILLING PERIOD 03-06-18 TO 04-05-18 30 DAYS

CUSTOMER CHARGE		11.67
ENERGY CHARGE	7 KWH @ 7.204000	.50
FUEL CHARGE	7 KWH @ 4.132000	.29
ASSET SECURITIZATION CHARGE	7 KWH @ 0.197000	0.01

*TOTAL ELECTRIC COST		12.47
GROSS RECEIPTS TAX		.52
COUNTY UTILITY TAX	#10	1.00
STATE AND OTHER TAXES ON ELECTRIC		1.00
LATE PAYMENT CHARGE FOR PREVIOUS BILL	320-878-43	5.00

TOTAL CURRENT BILL	19.87
BALANCE FORWARD	15.02

TOTAL DUE THIS STATEMENT 34.89

RECEIVED
MAY 07 2018
BY:

Payment of your bill prior to the above due date will avoid a late payment charge of \$5.00 or 1.5%, whichever is greater. If your previous unpaid balance has been paid, please disregard. Have concerns about a possible environmental or regulatory violation involving Duke Energy? You can report it anonymously 24/7 at 1-855-355-7042 or at duke-energy-env.alertline.com. Know what is below. Call before you dig. Always call 811 before you dig, it is the law. Making this free call at least two full business days before you dig gets utility lines marked and helps protect you from injury and expense. Call 811 or visit sunshine811.com.

ENERGY USE

DAILY AVG. USE - 0 KWH/DAY
USE ONE YEAR AGO - 0 KWH/DAY
DAILY AVG. ELECTRIC COST - \$4.42

F_BL_DEF_20180405_215051_3.CSV-2021-000000020

DETACH AND RETURN THIS SECTION

MM 0007101

BILL # 81 OF 82 GRP 1125

Make checks payable to: Duke Energy

ACCOUNT NUMBER - 82915 19025

002021 000000020

KHOVNANIAN MYSTIC DUNES LLC
151 SOUTHWALL LN
STE 120
MAITLAND FL 32751

P.O. BOX 1004
CHARLOTTE,
NC 28201-1004

DUKE ENERGY

APR 27 2018

TOTAL DUE

34.89

PLEASE ENTER
AMOUNT PAID

829151902510000000348920000000150240000000198770100000000009

GMS-Central Florida, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 15
Invoice Date: 5/1/18
Due Date: 5/1/18
Case:
P.O. Number:

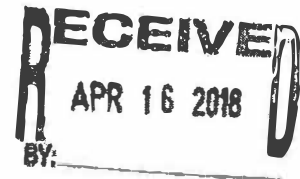
Bill To:
Windward CDD
136 W. Central Blvd
Suite 320
Orlando, FL 32801

* (hd)

Description	Hours/Qty	Rate	Amount
Management Fees - May 2018 315-573-37		2,916.67	2,916.67
Information Technology - May 2018 351		50.00	50.00
Office Supplies 51		20.75	20.75
Postage 42		9.80	9.80
Copies 423		82.20	82.20
Total			\$3,079.42
Payments/Credits			\$0.00
Balance Due			\$3,079.42

LATHAM, SHUKER, EDEN & BEAUDINE, LLP
ATTORNEYS AT LAW

111 N. MAGNOLIA AVE, STE 1400
ORLANDO, FLORIDA 32801
POST OFFICE BOX 3353
ORLANDO, FLORIDA 32802
TELEPHONE: (407) 481-5800
FACSIMILE: (407) 481-5801



April 13, 2018

Windward Community Development District
c/o GMS Central Florida
135 W. Central Boulevard, Suite 320
Orlando, FL 32810

264
310-512-315

INVOICE

Matter ID: 9127-001
General

Invoice # 80483
Federal ID # 59-3366512

For Professional Services Rendered:

03/09/2018	ACD	Review proposed information from underwriter; circulate information on requisitions.	0.80 hr	\$198.00
03/14/2018	ACD	Prepare for upcoming March board meeting; follow up as needed on action items.	0.50 hr	\$122.50
03/20/2018	ACD	Review Phase 1 conveyance information; Draft and transmit Resolution accepting Phase 1 conveyances.	2.20 hr	\$539.00
03/21/2018	ACD	Prepare for and attend CDD meeting.	2.60 hr	\$637.00
03/21/2018	ACD	Review and comment on Engineer's Certificate, transmit updated document.	0.60 hr	\$147.00
03/21/2018	JAC	Prep A. d'Adesky for Board of Supervisors Meeting issues; emails with District Manager	0.30 hr	\$103.50
03/21/2018	jms	Draft initial Conveyance Documents for attorney.	1.00 hr	\$40.00
Total Professional Services:				\$1,785.00

For Disbursements Incurred:

03/01/2018	Check # 44920 ANDREW D'ADESKY; Disbursement for JAC/9127-001/Andrew d'Adesky Travel to Board Meeting on 02.21.18	\$31.81
03/29/2018	Check # 45018 ANDREW D'ADESKY; Disbursement for JAC/9127-001/Andrew d'Adesky Travel to Board meeting on 03.21.18	\$11.80
03/31/2018	Document Reproduction Expense	\$12.00
Total Disbursements Incurred:		\$55.41

April 13, 2018

Matter ID: 9127-001

Invoice # 80483

Federal ID # 59-3366512

INVOICE SUMMARY

For Professional Services:	8.00 Hours	\$1,785.00
For Disbursements Incurred:		\$55.41
New Charges this Invoice:		<u>\$1,840.41</u>
<hr/>		
Previous Balance:		\$1,761.10
Less Payment and Credits Received:		\$175.00
Outstanding Balance:		<u>\$1,586.10</u>
Plus New Charges this Invoice:		<u>\$1,840.41</u>
Total Due:		<u>\$3,426.51</u>

Billed Through: March 31, 2018

POULOS & BENNETT

Poulos & Bennett, LLC

2602 E. Livingston St.

Orlando, FL 32803

407-487-2594

Windward CDD
Attn: District Manager
135 West Central Boulevard, Suite 320
Orlando, FL 32801

Invoice number 18-021(2)
Date 04/30/2018

Project **18-021 WINDWARD CDD**

Professional services for the period ending: March 31, 2018

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining Percent	Current Billed
.01 CDD ENGINEER	0.00	0.00	0.00	892.50	0.00	892.50
.02 CDD CONSTRUCTION (BONDS)	0.00	0.00	3,910.00	3,910.00	0.00	0.00
.99 REIMBURSABLE EXPENSE	0.00	0.00	0.00	2.10	0.00	2.10
Total	0.00		3,910.00	4,804.60		894.60

Hourly Tasks:**.01 CDD Engineer**

	Hours	Rate	Billed Amount
Director of Engineering	4.25	210.00	892.50

.99 Reimbursable Expense

Reimbursables

Units	Rate	Billed Amount
		2.10

.01 - Prepare for and attend CDD meeting February and March 2018.

Invoice total **894.60**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
18-021(1)	04/30/2018	3,910.00	3,910.00				
18-021(2)	04/30/2018	894.60	894.60				
Total		4,804.60	4,804.60	0.00	0.00	0.00	0.00



Toho Water Authority
P.O. Box 30527
Tampa, Florida 33630-3527
www.tohowater.com

WINDWARD COMMUNITY
DEVELOPMENT

Service Address:
7900 FOUR SEASONS ODD BOULEVARD

Account Number: 002622453-033087919
Past Due Amount: \$355.00
Current Charges: \$4,225.95
Total Amount Due: \$4,580.95

Bringing you life's most precious resource

Customer Service: (8am - 5pm) 407-944-5000

Meter Number	Number of Days	Previous Meter Reading		Current Meter Reading		Water Usage
		Date	Reading	Date	Reading	
17000601	31	03/26/2018	6922	04/26/2018	7967	1045

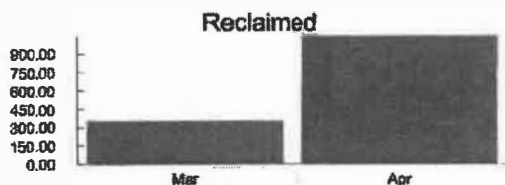
Previous Balance	\$8,118.81
Payment(s) Received	\$-8,118.81
Late Payment Charges	\$355.00
Balance Forward	\$355.00

Current Transaction(s)	
Reclaimed Base Charge	\$17.10
Reclaimed Usage	\$4,208.85
Current Transaction Total	\$4,225.95

Total Amount Due \$4,580.95

#A
320.538431

RECEIVED
MAY 07 2018
BY: _____



Please return this portion with your payment – Do not send cash through the mail



Toho Water Authority
P.O. Box 30527
Tampa, Florida 33630-3527
www.tohowater.com

Bringing you life's most precious resource

Past due balances are subject to Immediate interruption of service

Account Number	Past Due Due Now	Current Charges		Total Amount Due
		Amount Due by 05/25/18	Late Charge after 05/25/18	
002622453-033087919	\$355.00	\$4,225.95	\$211.30	\$4,580.95

Please Remit to

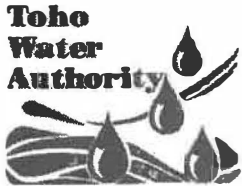
Toho Water Authority
P. O. Box 30527
Tampa, Florida 33630-3527



WINDWARD COMMUNITY DEVELOPMENT
1412 S NARCOOSSEE RD
SAINT CLOUD, FL 34771-7210

0026224530330879190004580950





Toho Water Authority
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Tampa, Florida 33630-3527
www.tohowater.com

Bringing you life's most precious resource

Customer Service: (8am - 5pm) 407-944-5000

WINDWARD COMMUNITY
DEVELOPMENT

Service Address:
7900 FOUR SEASONS EVEN BOULEVARD FOUNTAIN

Account Number: 002622453-033088619
Past Due Amount: \$0.00
Current Charges: \$26.70
Total Amount Due: \$26.70

Meter Number	Number of Days	Previous Meter Reading		Current Meter Reading		Water Usage
		Date	Reading	Date	Reading	
17003296	31	03/26/2018	62	04/26/2018	71	9

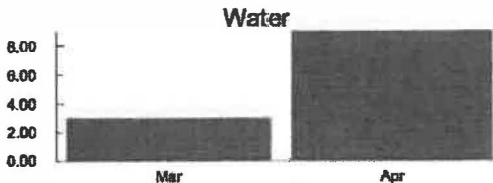
Previous Balance	\$9.95
Payment(s) Received	\$-9.95
Balance Forward	\$0.00

Current Transaction(s)	
Water Base Charge	\$10.50
Water Usage	\$16.20
Current Transaction Total	\$26.70

Total Amount Due \$26.70

#9
320-578-431

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Tampa, Florida 33630-3527
www.tohowater.com

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Past due balances are subject to immediate interruption of service

Account Number	Past Due Due Now	Current Charges		Total Amount Due
		Amount Due by 05/25/18	Late Charge after 05/25/18	
002622453-033088619	\$0.00	\$26.70	\$5.00	\$26.70

Please Remit to

Toho Water Authority
P. O. Box 30527
Tampa, Florida 33630-3527



WINDWARD COMMUNITY DEVELOPMENT
1412 S NARCOOSSEE RD
SAINT CLOUD, FL 34771-7210

0026224530330886190000026702





Toho Water Authority
P.O. Box 30527
Tampa, Florida 33630-3527
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Customer Service: (8am - 5pm) 407-944-5000

WINDWARD COMMUNITY
DEVELOPMENT

Service Address:
7900 FOUR SEASONS ODD BOULEVARD FOUNTAIN

Account Number: 002622453-033088639
Past Due Amount: \$0.00
Current Charges: \$86.10
Total Amount Due: \$86.10

Meter Number	Number of Days	Previous Meter Reading		Current Meter Reading		Water Usage
		Date	Reading	Date	Reading	
17003294	31	03/26/2018	115	04/26/2018	157	42

Previous Balance	\$8.15
Payment(s) Received	\$-8.15
Balance Forward	\$0.00
Current Transaction(s)	
Water Base Charge	\$10.50
Water Usage	\$75.60
Current Transaction Total	\$86.10

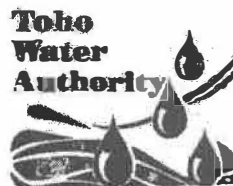
Total Amount Due \$86.10

#9
320.538.43

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MAY 07 2018
BY: _____



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P.O. Box 30527
Tampa, Florida 33630-3527
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Past due balances are subject to immediate interruption of service

Account Number	Past Due Due Now	Current Charges		Total Amount Due
		Amount Due by 05/25/18	Late Charge after 05/25/18	
002622453-033088639	\$0.00	\$86.10	\$5.00	\$86.10

Please Remit to

Toho Water Authority
P. O. Box 30527
Tampa, Florida 33630-3527



WINDWARD COMMUNITY DEVELOPMENT
1412 S NARCOOSSEE RD
SAINT CLOUD, FL 34771-7210

0026224530330886390000086108





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P.O. Box 30527
Tampa, Florida 33630-3527
www.tohowater.com

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Customer Service: (8am - 5pm) 407-944-5000

WINDWARD COMMUNITY
DEVELOPMENT

Service Address:
7980 FOUR SEASONS BOULEVARD GH

Account Number: 002622453-033089609
Past Due Amount: \$0.00
Current Charges: \$22.76
Total Amount Due: \$22.76

Meter Number	Number of Days	Previous Meter Reading		Current Meter Reading		Water Usage
		Date	Reading	Date	Reading	
17006031	31	03/26/2018	6	04/26/2018	7	1

Previous Balance	\$8.88
Payment(s) Received	\$-8.88
Balance Forward	\$0.00
Current Transaction(s)	
Water Base Charge	\$6.60
Water Usage	\$0.52
Wastewater Base Charge	\$13.89
Wastewater Usage	\$1.75
Current Transaction Total	\$22.76

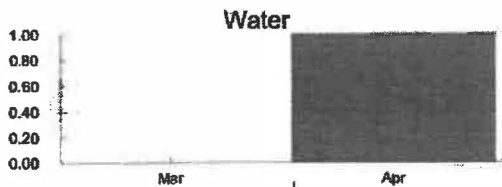
Total Amount Due \$22.76

#4
320 538.43

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MAY 07 2018

BY: _____



Toho Water Authority
P.O. Box 30527
Tampa, Florida 33630-3527
www.tohowater.com

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Past due balances are subject to immediate interruption of service

Account Number	Past Due Due Now	Current Charges		Total Amount Due
		Amount Due by 05/25/18	Late Charge after 05/25/18	
002622453-033089609	\$0.00	\$22.76	\$5.00	\$22.76

Please Remit to

Toho Water Authority
P. O. Box 30527
Tampa, Florida 33630-3527



WINDWARD COMMUNITY DEVELOPMENT
1412 S NARCOOSSEE RD
SAINT CLOUD, FL 34771-7210

0026224530330896090000022768



Mileage Log and Reimbursement Form - Windward CDD

Supervisor Name: Walter Boehman
 Supervisor Signature: [Signature]
 District Manager Signature: [Signature]
 Date: 4/18/18

Total Per Mile: \$0.545
 For Period: From 4/18/18 to 4/18/18
 Total Mileage: 84
 Total Reimbursement: \$45.23

Date	Starting Location	Destination	Description/Notes	Odometer Start	Odometer End	Mileage	Reimbursement
4/18/18	245 E. Hornbush Drive Longwood, FL 32779	305 Campus Street, Kissimmee, FL 34741	Windward CDD Meeting	26906	26999	94	\$51.23
Totals						94	\$51.23

WBO41818

#3

Mileage Reimb - 04/18/18 - \$45.23

Solls Reimbursement - \$6.00

\$10.93.426

From: Stacie Vanderbilt svanderbilt@gmscfi.com
Subject: Fwd: Windward CDD Meeting 4/18/18
Date: April 20, 2018 at 2:20 PM
To: Lauren Vanderveer lvanderveer@gmscfi.com



Lauren,

Please see attached. I'll show you where the file is.

Thanks,
Stacie

Begin forwarded message:

From: Jason Showe jshowe@gmscfi.com
Subject: Fwd: Windward CDD Meeting 4/18/18
Date: April 20, 2018 at 2:16:10 PM EDT
To: Stacie Vanderbilt svanderbilt@gmscfi.com

Can you process?

Jason Showe
District Manager
Governmental Management Services, Central Florida
135 W. Central Blvd.
Suite 320
Orlando, FL 32801
407-841-5524 X 105 - Office
407-839-1526 - Fax
407-470-8826 - Cell
jshowe@gmscfi.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

History.—s. 1, ch. 2006-232.

Begin forwarded message:

From: Walter walterdbee@hotmail.com
Subject: Windward CDD Meeting 4/18/18
Date: April 20, 2018 at 2:07:21 PM EDT
To: "jshowe@gmscfi.com" jshowe@gmscfi.com

My mileage for the above meeting was beginning miles 26906, ending miles 26999. Tolls \$6.00.

Thanks

Sent from my iPhone

Stacie Vanderbilt
135 W. Central Blvd.
Suite 320
Orlando, FL 32801
407-841-5524
407-839-1526 - Fax
svanderbilt@gmscfi.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.
History.—s. 1, ch. 2006-232.

SECTION 3



MARY JANE ARRINGTON
OSCEOLA COUNTY SUPERVISOR OF ELECTIONS

April 17, 2018

Ms. Lauren Vanderveer
Administrative Assistant
Windward Community Development District
135 W. Central Blvd.
Suite 320
Orlando, FL 32801

RE: Windward Community Development District – Registered Voters

Dear Ms. Vanderveer:

Thank you for your letter of April 12, 2018 requesting confirmation of the number of registered voters within the Windward Community Development District as of April 15, 2018.

The number of registered voters within the Windward CDD is zero as of April 15, 2018.

If I can be of further assistance please contact me at 407.742.6000.

Respectfully yours,

A handwritten signature in blue ink that reads "My Arrington".

Mary Jane Arrington
Supervisor of Elections

RECEIVED
APR 19 2018

BY: _____

Vote
Osceola

AUDIT COMMITTEE MEETING

SECTION III

SECTION B

**WINDWARD COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

Annual Audit Services for Fiscal Year 2018
Osceola County, Florida

INSTRUCTIONS TO PROPOSE

SECTION 1. DUE DATE. Sealed proposals must be received no later than **Friday, July 20, 2018, at 2:00 P.M.**, at the offices of District Manager, located 135 W. Central Blvd., Suite 320, Orlando, FL 32801. Proposals will be publicly opened at that time.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules, and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relive it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Submit seven (7) copies and one (1) electronic copy of the Proposal Documents, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services - Windward Community Development District" on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

SECTION 12. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed: list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- D. The lump sum cost of the provision of the services under the proposal for Fiscal Year 2018, 2019, 2020, 2021 & 2022. The District intends to enter into five (5) separate one-year agreements.
- E. Provide a proposed schedule for performance of the audit.

SECTION 13. PROTESTS. Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

AUDITOR SELECTION EVALUATION CRITERIA

1. *Ability of Personnel.*

(20 Points)

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

2. *Proposer's Experience.*

(20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

3. *Understanding of Scope of Work.*

(20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. *Ability to Furnish the Required Services.*

(20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g. the existence of any natural disaster plan for business operations).

5. *Price.*

(20 Points)

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

SECTION C

**WINDWARD
COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES**

The Windward Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the Fiscal Year ending September 30, 2018, with an option for four additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Osceola County and has a general administrative operating fund.

The Auditing entity submitting a proposal must be duly licensed under Chapter 173, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide seven (7) copies and one (1) electronic copy of their proposal to GMS - CF, LLC, District Manager, 135 W. Central Blvd., Suite 320, Orlando, FL 32801, telephone (407) 841-5524, in an envelope marked on the outside **"Auditing Services - Windward Community Development District."** Proposals must be received by **Friday, July 20, 2018, 2:00 P.M.**, at the office of the District Manager. Please direct all questions regarding this Notice to the District Manager.

George S. Flint
Governmental Management Services - Central Florida, LLC
District Manager